



SENATORS AND MEMBERS

Options for returning your completed form are provided on page 2.

**NOMINATION OF TELEPHONE SERVICES
IN A PRIVATE RESIDENCE**

SENATOR/MEMBER	▶ Name	<input type="text"/>	
	▶ Electorate/State	<input type="text"/>	▶ Phone <input type="text"/>

TELEPHONE DETAILS	▶ In accordance with the provisions of Remuneration Tribunal Determination No. 2012/04 (as outlined below), I wish to nominate the following home telephone services:
	▶ Telephone service 1
	Telephone number <input type="text"/>
	Address <input type="text"/> <input type="text"/> <input type="text"/> Postcode
▶ Telephone service 2	
Telephone number <input type="text"/>	
Address <input type="text"/> <input type="text"/> <input type="text"/> Postcode	
▶ Optional	I nominate Telephone service 1 <input type="checkbox"/> or 2 <input type="checkbox"/> to be used exclusively as a dedicated data line

SIGNATURE	▶ I hereby authorise redirection of accounts for these telephone services to the Ministerial and Parliamentary Services.
	▶ By signing this form, I acknowledge that: <ul style="list-style-type: none"> • I understand that knowingly giving false or misleading information is a serious offence under the <i>Criminal Code Act 1995</i>. • I have read and understood the Privacy Collection Notice (see below).
Signature of Senator or Member	<input type="text"/>
	Date <input type="text"/>

Extract from Remuneration Tribunal Determination 2012/04 – Telephone Service in Private Residence

11.1 A Senator or Member shall be entitled to have access to the following at Commonwealth expense:

- (a) two telephone lines, including rental, transfer and call costs in their private residence(s); and
- (b) installation, maintenance and rental of an answering service or equipment of a type specified by the Special Minister of State.

11.2 A Senator or Member shall be entitled to nominate one of the two telephone lines referred to in clause 11.1(a) to be used exclusively as a dedicated data line. The data line shall be installed and maintained at Commonwealth expense.

Privacy Collection Notice — Consistent with the *Privacy Act 1988*, the Department of Finance (Finance) uses the personal information provided in this form to facilitate the administration of work expenses and allowances for Parliamentarians and their employees under the parliamentary work expenses framework. Details of the related expenditure may be tabled in Parliament, published on Finance’s website, or provided to the Special Minister of State, the Independent Parliamentary Expenses Authority, relevant service providers, or publicly, as authorised by law. Further details on the collection, storage and use of personal information provided is available at www.maps.finance.gov.au/privacy.html

OFFICE USE ONLY	Initials & date entered <input type="text"/>	Initials & date certified <input type="text"/>
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Ministerial and Parliamentary Services State and Territory Office Contact Details

	Options for returning your completed form	Enquiries
AUSTRALIAN CAPITAL TERRITORY	Scan and Email to: M&PS-ACT@finance.gov.au	Contact: ACT Office Email: M&PS-ACT@finance.gov.au Phone: (02) 6277 6087
NEW SOUTH WALES	Scan and Email to: M&PS-NSW@finance.gov.au	Contact: Sydney CPO Email: M&PS-NSW@finance.gov.au Phone: (02) 8289 9900
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