

PROOF OF ID

A certified copy of documentation that provides proof of identity and date of birth must be submitted with each employment agreement under the following circumstances:

- when commencing MOP(S) Act employment; or
- upon a change of employing Senator or Member.

Documents submitted to provide proof of identity and date of birth must be current and must provide the relevant information. The name must match details on the employment agreement.

Types of proof include any one of the following:

- Birth certificate
- Driver's licence
- Passport



This is a certified true copy of the original.

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A document providing proof of identification may be certified by the Senator or Member or anyone who is not an immediate family member.

**Employment Agreements will not be processed
until a certified Proof of ID is SUPPLIED**