MOP(S) Act WHS **WORK HEALTH AND SAFETY**

MOP(S) Act Employee Hazard Reporting Form

This form is to be used for reporting identified hazards and is to be completed by the person who identified the hazard. Incidents and injuries are to be reported to Konekt Response on 1300 880 777. Once completed this form is to be provided to the WHS Site Officer who will conduct a risk assessment.

Personal Details:

Name:		
☐ Employee	☐ Senator or Member	☐ Other
Location Address:		
Phone Number:		
Email Address:		

Hazard Details:

Date:		**Time:**	
Hazard Location:			

Hazard Description (include classification as outlined below):

Hazard Classification (please indicate):

- ☐ **physical** – includes floors, stairs, work platforms, steps, ladders, fire, falling objects, slippery surfaces, manual handling (lifting, pushing, pulling), heat and cold, poor lighting, ventilation etc
- ☐ **mechanical and/or electrical** - includes electricity, equipment etc
- ☐ **chemical** - includes chemical substances such as cleaning agents, fumes etc
- ☐ **biological** - includes bacteria, viruses, mould, mildew, insects, vermin, animals
- ☐ **psychosocial environment** - includes workplace stressors