

Sydney CPO

Pre-Arrival User Guide

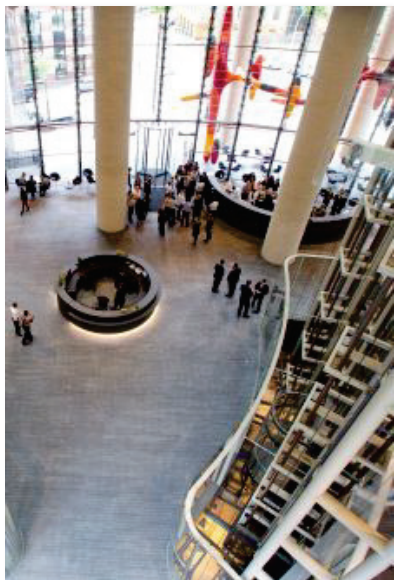


Welcome

To the Sydney Commonwealth Parliament Offices (CPO).

The Sydney CPO is located on floors 19 to 21 at 1 Bligh Street, and is managed by the Ministerial and Parliamentary Services Division (M&PS) of the Department of Finance and Deregulation.

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1 Bligh Reception

Upon arrival, all visitors should go to the concierge desk, located at the Ground floor reception of 1 Bligh Street and advise they are visiting the CPO.

The concierge will provide a visitor pass and direct you to the lift to the CPO front desk on Level 21.

CPO Front Desk

All visitors are required to report to the CPO front desk on Level 21. Here you will be provided with an individual security pass(es), programmed with the relevant access, for the duration of your booking at the CPO, and in line with building operating hours.

CPO Security

The Sydney CPO is a fully secure area. To get through doors, and to your required areas, you will need to use your security pass, so please keep it with you at all times

Upon departure, all visitors must return their security passes to the concierge desk on Ground floor.

Operating Hours

The CPO operating hours are from Monday to Friday, between 8.30am to 5pm.

The concierge desk and lift access to Level 21 operates from 7am to 7pm. You will be able to leave the building at any time but cannot re-enter after 7pm.

Wi-Fi Access

Wi-Fi access is available to visitors upon request and is password protected.

Passwords can be collected at the CPO front desk or by contacting M&PS on Level 21.

The Wi-Fi system is unclassified and mainly for use with smartphones, etc.

Network access will not be available through Wi-Fi, unless permitted by your provider.

How To Contact Us

Ministerial and Parliamentary Services (M&PS).
T: (02) 8289 9900.
E: m&ps-nsw@finance.gov.au

How To Find Us

The Sydney CPO is located at: 1 Bligh Street, Sydney, 2000 NSW, Australia.



Comcar

Visitors arriving by Comcar will be dropped off in the basement car park. After the visit, the Comcar Driver will meet visitors in the foyer on the ground floor and escort them to the car.