



PEMS Fact Sheet

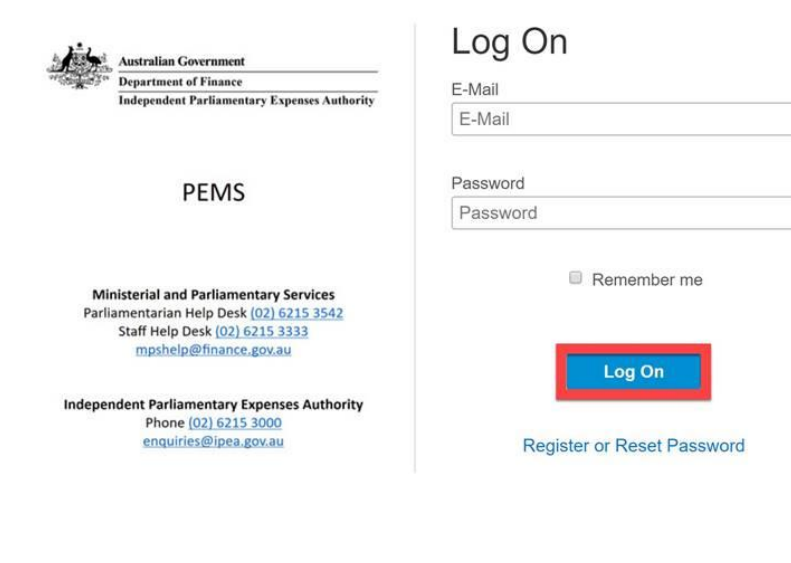
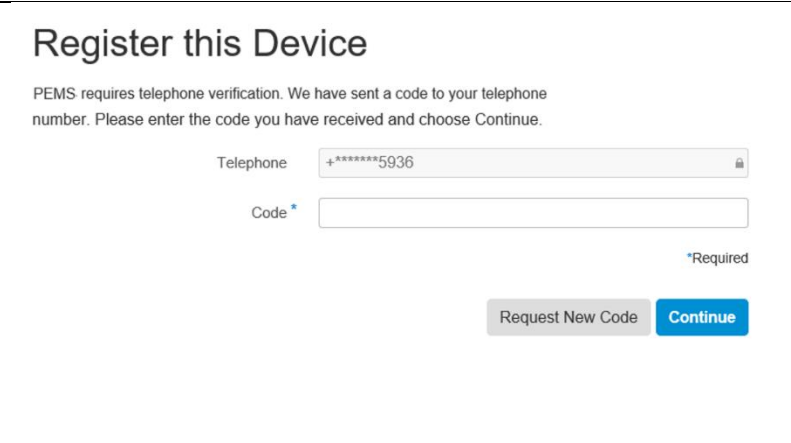
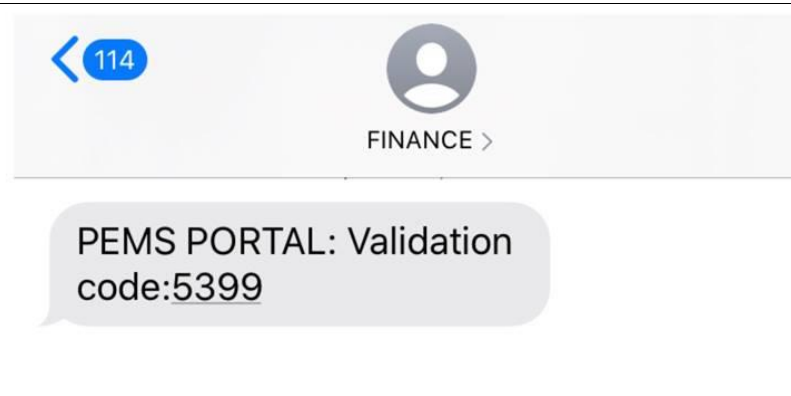
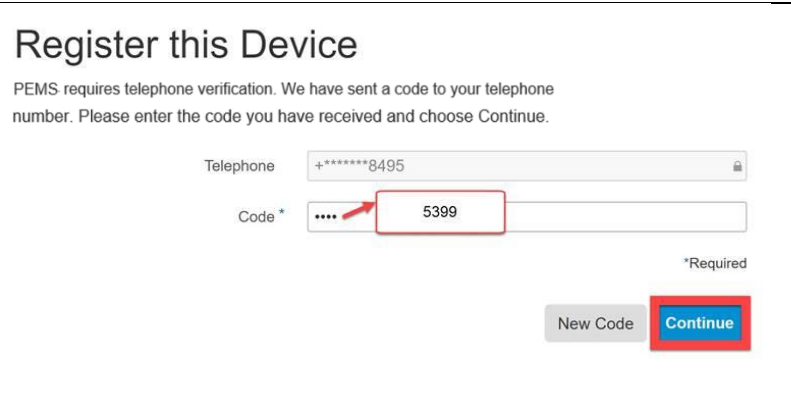
Logging On to PEMS using SMS two-factor authentication

To access PEMS, users are required to enter two forms of authentication. The first form is an account ID and password, the second form is a one-time passcode that can be sent by SMS to your mobile phone. A one-time passcode is a single use passcode that is valid for one log on session only.

If you have previously entered your mobile number on the user profile page (<https://agk7jsqhe.accounts.ondemand.com/>) in PEMS, please follow the steps below. If you have not entered your mobile number in PEMS, please refer to the fact sheet titled: 'Update your mobile number'.

Please note, you must enter your mobile number in PEMS before logging on with SMS two-factor authentication. If you have not updated your profile with your mobile number and you are currently using the SAP mobile application to authenticate to PEMS, this will continue until your mobile number is updated in PEMS.

Step	Visual Step
<p>1. Go to the PEMS Log On page. https://pems.gov.au</p>	

<p>2. Enter your email address and password in the fields provided and select 'Log On'.</p>	
<p>3. The 'Register this Device' screen will appear. Refer to your mobile phone for the passcode. See step below.</p>	
<p>4. An SMS containing a validation code will be sent to your mobile phone.</p>	
<p>5. Enter the validation code and select 'Continue'.</p>	

6. You will be logged on to PEMS.
This completes the log on
process.

