



## Fact Sheet 3 – Registering for CARS

### COMCAR Account

To register for CARS you will need your COMCAR Account number. If you do not have a COMCAR account, you can complete the online application for a New Account.

When registering for CARS self service you will be asked to agree to the terms of use.

As part of the CARS registration process, you can also provide details of the people you have authorised to book your COMCAR trips on your behalf.

To complete the online registration for CARS or to request / amend a COMCAR account including adding or removing an authorised booker, go to <https://maps.finance.gov.au/> and click on the CARS tile.

### Registration process

1. From the CARS web page, select **Register**.
2. Complete the online form, click **Send**.
3. Your CARS registration has been processed when you receive an email with a password.
4. You will be prompted to change your password the first time you logon to CARS. Passwords must be at least eight characters long.



Requests for New Accounts are processed during normal business (Monday – Friday)

#### For more information:

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