

PERFORMANCE AGREEMENT APPROVAL

Employer signature:

Print name:

Date:

Employee signature:

Print name:

Date:

EMPLOYEE SELF-ASSESSMENT

Employee to complete before the interim and final review meeting.

How do you think you have performed against each of your performance goals?

What areas would you like to develop?

Other comments:

MANAGER'S FEEDBACK

Manager to complete after the mid-year and final performance discussions.

How do you think the employee has performed against each of their performance goals?

What areas would you like to see the employee focus on in the future?

Other comments:

END OF AGREEMENT APPROVAL

Employer signature:

Print name:

Date:

Employee signature:

Print name:

Date: