

PEMS User Interface Upgrade



PEMS User Interface Upgrade

What is not changing

- Existing functionality
- Business processes
- Workflows

What is changing

- New generation platform
- Cleaner 'look and feel'
- Increased alignment to industry standards
- Improved accessibility

1. ‘Look and Feel’ Changes - Travel Claims Dashboard

Current Version

dev.pems.gov.au/sites#pemsdomtravel-Display

Hybris | Home | Service Ope... | PEMS Project Collab... | DEV_Phase2_TestUs... | American Express ~... | My Land Tax | Account Details / Gr... | PEMS - QAS-User a... | Program: Excel Skill... | Queanbeyan-Palera... | Queanbeyan-Palera... | Percipio Course Get... | DPIE Login | My Portal - Coven... | DecoClad - The Tim... | Home | Service Ope...

Travel Claims

Name: Ms Kate Schlapp
Claimed Travel Allowance: 2 of 20 nights

Office: Flack, Robert
Claimed km: 20323

Position: Electorate Officer C
Workbase: Canberra

Claims

Transactions

Standard

Search

Hide Filter Bar

Filters

Go

Claim Type:

Status:

Claim Number:

Claimant Name:

> Dashboard Information

Travel Claims (2,942)

Standard

Claim Number	Claim Type	Claimant Name	Office Name	Start Date	End Date	From Location	To Location	Expense Amount	TA Amount	MVA Amount	Gross Amount	Net Amount	Certification Date	Dominant Purpose	Status
8027936	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/04/2026	08/04/2026	Adelaide	Adelaide	0.00 AUD	0.00 AUD	6.40 AUD	6.40 AUD	0.00			Draft
Verification Date:															
8027932	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	01/06/2026	05/06/2026	Brisbane	Hobart	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00		Parliamentary Duties	Draft
Verification Date:															
8027930	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	01/06/2026	05/06/2026	Adelaide	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft
Verification Date:															
8027928	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft
Verification Date:															
8027926	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Draft
Verification Date:															
8027925	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Verified
Verification Date: 16/06/2026															
8027924	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Draft
Verification Date:															

Create Charter / Hire Claim

Create Travel Allowance Claim

Create Travel Expense Claim

1. ‘Look and Feel’ Changes - Travel Claims Dashboard

New Version

Travel Claims

Search In: "Apps"

KS

Name: Ms Kate Schlapp

Claimed Travel Allowance: 2 of 20 nights

Office: Flack, Robert

Claimed km: 20323

Position: Electorate Officer C

Workbase: Canberra

Claims

Transactions

Standard

Search

Go

Hide Filter Bar

Filters

Claim Type:

Status:

Claim Number:

Claimant Name:

> Dashboard Information

Travel Claims (2,942)

Standard

Claim Number	Claim Type	Claimant Name	Office Name	Start Date	End Date	From Location	To Location	Expense Amount	TA Amount	MVA Amount	Gross Amount	Net Amount	Certification Date	Dominant Purpose	Status	Verification Date
8027936	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Apr 2026	8 Apr 2026	Adelaide	Adelaide	0.00 AUD	0.00 AUD	6.40 AUD	6.40 AUD	0.00			Draft	>
8027932	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Brisbane	Hobart	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00		Parliamentary Duties	Draft	>
8027930	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Adelaide	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft	>
8027928	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft	>
8027926	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16 Jun 2026	Official	Draft	>
8027925	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16 Jun 2026	Official	Verified	16 Jun 2026 >
8027924	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16 Jun 2026	Official	Draft	>
8027923	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Adelaide	Darwin	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00	16 Jun 2026	Parliamentary Duties	Verified	16 Jun 2026 >
8027920	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	18 May 2026	25 May 2026	Adelaide	Sydney	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00	12 Jun 2026	Parliamentary Duties	Verified	12 Jun 2026 >
8027899	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	18 May 2026	25 May 2026	Adelaide	Sydney	0.00 AUD	24.00 AUD	0.00 AUD	24.00 AUD	24.00	12 Jun 2026	Parliamentary Duties	Verified	12 Jun 2026 >
8027893	Domestic Travel Expenses	Ms Kate Schlapp	Flack, Robert	2 Jun 2026	2 Jun 2026	Alice Springs		55.00 AUD	0.00 AUD	0.00 AUD	55.00 AUD	50.00	9 Jun 2026	Official	Manually Certified	>
8027892	Domestic Travel Allowance	Ms Kate Schlapp	Flack, Robert	3 Jun 2026	4 Jun 2026	Canberra		0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft	>
8027891	Domestic Travel Allowance	Ms Kate Schlapp	Flack, Robert	5 Jun 2026	8 Jun 2026	Canberra	Sydney	0.00 AUD	726.00 AUD	240.00 AUD	966.00 AUD	966.00	10 Jun 2026	Official	Certified	>
8027885	Domestic Travel Allowance	Ms Kate Schlapp	Flack, Robert	30 Mar 2026	3 Jun 2026	Brisbane	Hobart	0.00 AUD	726.00 AUD	0.00 AUD	726.00 AUD	726.00	5 Jun 2026	Official	Verified	9 Jun 2026 >
8027884	Domestic Travel	Ms Kate Schlapp	Flack, Robert	1 Jun 2026	1 Jun 2026	Alice Springs		55.00 AUD	0.00 AUD	0.00 AUD	55.00 AUD	50.00		Official	Draft	>

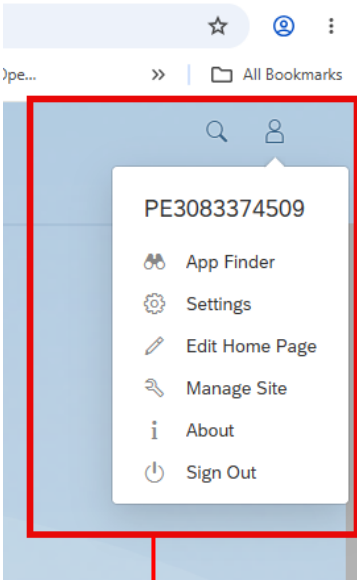
Create Charter / Hire Claim

Create Travel Allowance Claim

Create Travel Expense Claim

1. 'Look and Feel' Changes - Travel Claims Dashboard

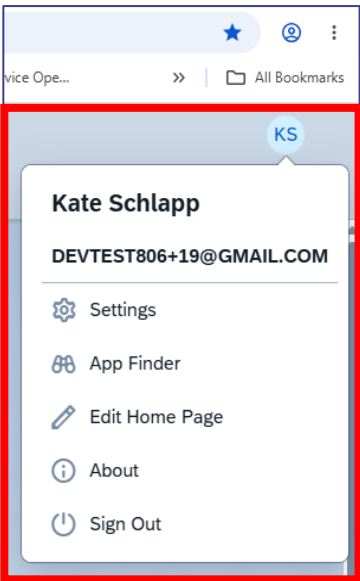
Current Version



Settings

User Account PE3083374509	PE3083374509
Appearance PEMS Belize 4	
Language & Region EN (GB) Time Format: 24h	Name: PE3083374509
Privacy	Email: devtest806+19@gmail...
	Server: dev.pems.gov.au

New Version



Settings

User Account Kate Schlapp	Kate Schlapp
Appearance PEMS Horizon	
Language and Region British English	Name: Kate Schlapp
Home Page	Email: DEVTEST806+19@GMAIL.COM
	Server: pems-cloud-foundry-dev-rzdaa91o.launchpad.cfapps.ap10.hana.ondemand.com
	Personalisation Reset All Personalisation

2. 'Look and Feel' Changes - Travel Claims Dashboard

Current Version

Edit Travel Leg (03/06/2026 - Melbourne)

Purpose of Travel (1)

Add Purpose

Description

Travel Allowance Dates

Official

03/06/2026

No. of nights claiming at this location:

1

Location Stayed:

Melbourne

i

Type of Accommodation

Are you claiming an accommodation adjustment?

Tax Invoice/Receipt Attached

Available on Request (AOR):

☐

i

Travel Leg Details

The maximum size per attachment is 20 MB. The following file types can be attached: *.doc, *.docx, *.pdf, *.xls, *.xlsx, *.csv, *.gif, *.jpg, *.jpeg, *.tif, *.wav, *.mp3, *.mp4, *.m4a, *.wmv, *.png, *.avi, *.mov, *.msg and *.zip.

Attachments (0)

+

Save

Cancel

2. 'Look and Feel' Changes - Travel Claims Dashboard

New Version

Edit Travel Leg (3 Jun 2026 - Melbourne) ←

Purpose of Travel (1)

Add Purpose

Description

Travel Allowance Dates

Official

3 Jun 2026

No. of nights claiming at this location:

1

Location Stayed:

Melbourne

Type of Accommodation:

☒ Commercial

☐ Non-Commercial

☐ Canberra

Are you claiming an accommodation adjustment?:

☐ Yes

☒ No

Tax Invoice/Receipt Attached

Available on Request

Error

←

Please select Tax Invoice/Receipt Attached or Available on Request (AOR) when claiming travel allowance.

Close

The maximum size per attachment is 20 MB. The following file types can be attached: *.doc, *.docx, *.pdf, *.xls, *.xlsx, *.csv, *.gif, *.jpg, *.jpeg, *.tif, *.wav, *.mp3, *.mp4, *.m4a, *.wmv, *.png, *.avi, *.mov, *.msg and *.zip.

Attachments (0)

Upload

Do you want to add any additional supporting documents?

Drop files to upload, or use the "Upload" button.

3

Save

Cancel

3. ‘Look and Feel’ Changes – Certify Office and Travel Claims

Current Version

<

PEMS

Domestic Travel Claim

>

Search

User

Travel Allowance Claim: 8027290 (Awaiting Certification)

Claimant and Travel Information

Current Status: Awaiting Certification [View Action Log](#)

Claimant: Ms Kate Schlapp

Claimed km in this claim: 100 Claimed km (excluding current claim) in this FY: 20323

Position: Electorate Officer C

Workbase: Canberra

Trip Itinerary Details (3)

Date	Leg Number	Time	Mode Of Transport	Departure Location	Arrival Location	Overnight Location	Purpose of Travel	Accommodation Type	Attachments Count	Travel Nights	Travel Allowance	Vehicle Allowance
	31/10/2025	1	02:00	Motor Vehicle Allowance	Adelaide	Perth	Official			0	0.00 AUD	80.00 AUD
	03/11/2025	2	15:30	Flight	Perth	Winston Hills (Sydney)	Official	Commercial		2	1,150.90 AUD	0.00 AUD
	06/11/2025	3	16:30	Flight	Winston Hills (Sydney)	Adelaide				0	0.00 AUD	0.00 AUD
											1,150.90 AUD	80.00 AUD

Debt Details (1)

Debt Registration ID	Debt Invoice Number	Invoice Date	Reference Claim	Days Outstanding	Debt Remaining Amount	Debt Repayment Amount	Debt Repaid Amount	Repaid Amount Status
0010510025	3100000652	24/11/2025	0010510025	116	0.00 AUD	5.00 AUD	5.00 AUD	Paid

Estimates Overview

Total Estimated Amount:	1,230.90 AUD
Amount Previously Paid:	1,145.90 AUD
Estimated Tax Withheld:	-37.00 AUD
Amount Previously Repaid:	5.00 AUD
Estimated Net Amount Due:	43.00 AUD

Additional Attachments (1)

[Acquittal 20251.pdf](#)

Comments

Print Claim

Copy

Estimate

Return

Certify

3. ‘Look and Feel’ Changes – Certify Office and Travel Claims

New Version

Hydrex | Home | Service Cpe... | PEMS Project Collabor... | Dev Phase2 - Testin... | American Express | My Lano - Int... | Account Details / Cl... | PEMS - Q&S User 1... | Program Excer Skill... | Queenslandysan-Patera... | Queenslandysan-Patera... | Percipio Course Del... | DIME Login | My Portal - Corve... | DecoClad - The TMC... | Home | Service Cpe... | New Tas... | All bookmarks

< PEMS Domestic Travel Claim ▾

Search In: "Apps" Q

RF

Travel Allowance Claim: 8027290 (Awaiting Certification)

Claimant and Travel Information

Current Status: Awaiting Certification [View Action Log](#)

Claimant: Ms Kate Schlapp

Claimed km in this claim: 100 Claimed km (excluding current claim) in this FY: 20323

Position: Electorate Officer C

Workbase: Canberra

Trip Itinerary Details (3)

Date	Leg Number	Time	Mode Of Transport	Departure Location	Arrival Location	Overnight Location	Purpose of Travel	Accomodation Type	Attachments Count	Travel Nights	Travel Allowance	Vehicle Allowance
 31 Oct 2025	1	02:00	Motor Vehicle Allowance	Adelaide	Perth		Official			0	0.00 AUD	80.00 AUD
 3 Nov 2025	2	15:30	Flight	Perth	Winston Hills (Sydney)	Winston Hills (Sydney)	Official	Commercial		2	1,150.90 AUD	0.00 AUD
 6 Nov 2025	3	16:30	Flight	Winston Hills (Sydney)	Adelaide					0	0.00 AUD	0.00 AUD
											1,150.90 AUD	80.00 AUD

Debt Details (1)

Debt Registration ID	Debt Invoice Number	Invoice Date	Reference Claim	Days Outstanding	Debt Remaining Amount	Debt Repayment Amount	Debt Repaid Amount	Repaid Amount Status
0010510025	3100000652	24 Nov 2025	0010510025	116	0.00 AUD	5.00 AUD	5.00 AUD	Paid

Estimates Overview

Total Estimated Amount: 1,230.90 AUD

Amount Previously Paid: 1,145.90 AUD

Estimated Tax Withheld: -37.00 AUD ⓘ

Amount Previously Repaid: 5.00 AUD

Estimated Net Amount Due: 43.00 AUD

Additional Attachments (1)

 [Acquittal 20251.pdf](#)

Comments

 Print Claim

 Copy

 Estimate

 Return

 Certify

4. Date and Time Changes - Travel Claim

Current Version

Dates:

Edit Travel Leg (01/04/2026 - Adelaide)

*Mode of Transport:

Flight

▼

Flight Number:

Enter flight no

*Arrival City:

Adelaide

📄

*Arrival Date:

01/04/2026

📅

*Arrival Time:

< April 2026 >

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
14	30	31	1	2	3	4	5
15	6	7	8	9	10	11	12
16	13	14	15	16	17	18	19
17	20	21	22	23	24	25	26
18	27	28	29	30	1	2	3

*Travel Allowance:

Times:

Edit Travel Leg (01/04/2026 - Adelaide)

*Mode of Transport:

Flight

▼

Flight Number:

Enter flight no

*Arrival City:

Adelaide

📄

*Arrival Date:

01/04/2026

📅

*Arrival Time:

10:00

🕒

*Travel Allowance:

Hours

08	
09	
10	
11	00
12	
13	
14	

OK Cancel

4. Date and Time Changes - Travel Claim

New Version

Dates:

Mode of Transport: * Motor Vehicle Allowance

Kilometres: * Enter Kilometres

Arrival City: * Select arrival location

Arrival Date: * 3 Jun 2026

Arrival Time: *

Travel Allowance: *

Purpose of Travel: *

< June 2026 >

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
23	1	2	3	4	5	6	7
24	8	9	10	11	12	13	14
25	15	16	17	18	19	20	21
26	22	23	24	25	26	27	28
27	29	30	1	2	3	4	5
28	6	7	8	9	10	11	12

Times:

Mode of Transport: * Motor Vehicle Allowance

Kilometres: * Enter Kilometres

Arrival City: * Select arrival location

Arrival Date: * 3 Jun 2026

Arrival Time: * 00:00

Travel Allowance: *

Purpose of Travel: *

00 : 00

0

Hours

OK Cancel

5. Filter / Sort / Group Function Changes – Travel Dashboard

Current Version

PEMS

Travel Claims

Name: Ms Kate Schlapp

Claimed Travel Allowance: 2 of 20 nights

Office: Flack, Robert

Claimed km: 20323

Position: Electorate Officer C

Workbase: Canberra

Claims

Transactions

Standard

Search

Hide Filter Bar

Filters

Go

Claim Type:

Status:

Claim Number:

Claimant Name:

> Dashboard Information

Travel Claims (2,942)

Standard

Claim Number		Claimant Name	Office Name	Start Date	End Date	From Location	To Location	Expense Amount	TA Amount	MVA Amount	Gross Amount	Net Amount	Certification Date	Dominant Purpose	Status	
8027936	Domestic Travel Allowance	Ms Kate Schlapp	Flack, Robert	01/04/2026	08/04/2026	Canberra	Adelaide	0.00 AUD	371.00 AUD	0.00 AUD	371.00 AUD	371.00		Official	Draft	>
Verification Date:																
8027932	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	01/06/2026	05/06/2026	Brisbane	Hobart	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00		Parliamentary Duties	Draft	>
Verification Date:																
8027930	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	01/06/2026	05/06/2026	Adelaide	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft	>
Verification Date:																
8027928	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00			Draft	>
Verification Date:																
8027926	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Draft	>
Verification Date:																
8027925	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Verified	>
Verification Date: 16/06/2026																
8027924	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	01/06/2026	05/06/2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00	16/06/2026	Official	Draft	>
Verification Date:																

Create Charter / Hire Claim

Create Travel Allowance Claim

Create Travel Expense Claim

5. Filter / Sort / Group Function Changes – Travel Dashboard

New Version

Browser address bar: pems-cloud-foundry-dev-rzdaa91o.launchpad.cfapps.ap10.hana.ondemand.com/site?siteId=2ca8e290-0be2-4db2-be47-7cc32b9a6c8b#pemsdomtravel-Display?sap-ui-app-id-hint=saas_approuter_sdo.gov.au.pemsdomtravel

Travel Claims

Name: Ms Kate Schlapp
Claimed Travel Allowance: 2 of 20 nights

Office: Flack, Robert
Claimed km: 20323

Position: Electorate Officer C
Workbase: Canberra

Claims Transactions

Standard Search

Go Hide Filter Bar Filters

Claim Type: Status: Claim Number: Claimant Name:

Dashboard Information

Travel Claims (2,940) Standard

Claim Number	Claim Type	Claimant Name	Office Name	Start Date	End Date	From Location	To Location	Expense Amount	TA Amount	MVA Amount	Gross Amount	Net Amount	Certification Date	Dominant Purpose	Status	Verification Date
8027936			Flack, Robert	1 Apr 2026	8 Apr 2026	Canberra	Adelaide	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD			Draft	
8027932			Flack, Robert	1 Jun 2026	5 Jun 2026	Brisbane	Hobart	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00 AUD		Parliamentary Duties	Draft	
8027930			Flack, Robert	1 Jun 2026	5 Jun 2026	Adelaide	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD			Draft	
8027928			Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD			Draft	
8027926			Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	16 Jun 2026	Official	Draft	
8027925	Allowance		Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	16 Jun 2026	Official	Verified	16 Jun 2026
8027924	Domestic Travel Allowance	Mrs Rose Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Canberra	Darwin	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	0.00 AUD	16 Jun 2026	Official	Draft	
8027923	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	1 Jun 2026	5 Jun 2026	Adelaide	Darwin	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00 AUD	16 Jun 2026	Parliamentary Duties	Claim in Review-IPEA	16 Jun 2026
8027920	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	18 May 2026	25 May 2026	Adelaide	Sydney	0.00 AUD	1,200.00 AUD	0.00 AUD	1,200.00 AUD	1,200.00 AUD	12 Jun 2026	Parliamentary Duties	Verified	12 Jun 2026
8027899	Domestic Travel Allowance	Senator the Hon Bob Flack	Flack, Robert	18 May 2026	25 May 2026	Adelaide	Sydney	0.00 AUD	24.00 AUD	0.00 AUD	24.00 AUD	24.00 AUD	12 Jun 2026	Parliamentary Duties	Verified	12 Jun 2026
8027893	Domestic Travel Expenses	Ms Kate Schlapp	Flack, Robert	2 Jun 2026	2 Jun 2026	Alice Springs		55.00 AUD	0.00 AUD	0.00 AUD	55.00 AUD	50.00 AUD	9 Jun 2026	Official	Manually Certified	

Column Settings

Sort By

Claim Type

Group By

Claim Type

Settings

6. File Attachment Changes – Travel Claim Screen

Current Version

Edit Travel Leg (03/06/2026 - Melbourne)

No. of nights claiming at this location: 1

Location Stayed: Melbourne

Type of Accommodation: ☒ Commercial ☐ Non-Commercial ☐ Canberra

Are you claiming an accommodation adjustment?: ☐ Yes ☒ No

Tax Invoice/Receipt Attached: ☐

Available on Request (AOR): ☒

Travel Leg Details

The maximum size per attachment is 20 MB. The following file types can be attached: *.doc, *.docx, *.pdf, *.xls, *.xlsx, *.csv, *.gif, *.jpg, *.jpeg, *.tif, *.wav, *.mp3, *.mp4, *.m4a, *.wmv, *.png, *.avi, *.mov, *.msg and *.zip.

Attachments (0)

Do you want to add any additional supporting documents?

Drop files in this section to upload, or use the

+

 button.

Save

Cancel

6. File Attachment Changes – Travel Claim Screen

New Version

Edit Travel Leg (3 Jun 2026 - Melbourne)

Description

Travel Allowance Dates

Official

3 Jun 2026

No. of nights claiming at this location:

1

Location Stayed:

Melbourne

Type of Accommodation:

☒ Commercial ☐ Non-Commercial ☐ Canberra

Are you claiming an accommodation adjustment?:

☐ Yes ☒ No

Tax Invoice/Receipt Attached:

☐

Available on Request (AOR):

☒

Travel Leg Details

The maximum size per attachment is 20 MB. The following file types can be attached: *.doc, *.docx, *.pdf, *.xls, *.xlsx, *.csv, *.gif, *.jpg, *.jpeg, *.tif, *.wav, *.mp3, *.mp4, *.m4a, *.wmv, *.png, *.avi, *.mov, *.msg and *.zip.

Attachments (0)

Upload

Do you want to add any additional supporting documents?

Drop files to upload, or use the Upload button.

Save

Cancel