



Declaration of Availability of Private-Plated Vehicle

<p>Options for returning your completed form</p> <p>Scan and Email to: m&ps-fbthelpdesk@finance.gov.au or Post to: M&PS Finance Business Unit Department of Finance One Canberra Avenue FORREST ACT 2603</p>	<p>Enquiries: Ministerial and Parliamentary Services</p> <p>Email: m&ps-fbthelpdesk@finance.gov.au Phone: (02) 6215 3542</p>
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Note: This form needs only be completed if some variation is required in the calculation of the Fringe Benefit applying to the vehicle.

I declare that the number of days during the period 1 April 2016 to 31 March 2017, on which the vehicle allocated to me was **not** available for private use, as outlined in the advice provided to me by Ministerial and Parliamentary Services, is as stated below.

Name:	
Office:	
Registration of Vehicle:	
Number of Days vehicle NOT available for private use *:	

* The taxable value of a car fringe benefit reduces when the car was not taken to be available for private use for full days during the FBT year.

A vehicle is taken to be available for private use if:

- the vehicle is kept at or near your (or an associate's) place of residence; or
- you (or an associate) have custody or control of the car while it is away from any business premises and are not performing employment duties.

The number of days **not** available for private use should be **full** days. For example, if you:

- drive the car to work
- leave it there with the keys in the office overnight
- collect it the next day to drive home

then the car is taken to be available for private use for both of those days.

By signing this form, I acknowledge that:

I understand that knowingly giving false or misleading information is a serious offence under the Criminal Code Act 1995.

I have read and understood the Privacy Collection Notice (see below).

Signature:	
Date:	