



Expense Payment Benefit Declaration: Travel Benefits

Options for returning your completed form		Enquiries: Ministerial and Parliamentary Services
Scan and Email to:	m&ps-fbthelpdesk@finance.gov.au	Email: m&ps-fbthelpdesk@finance.gov.au
or Post to	M&PS Finance Business Unit Department of Finance One Canberra Avenue FORREST ACT 2603	Phone: (02) 6215 3542

For the Fringe Benefits Tax Year Ended 31 March 2017

I _____ declare that **Travel Benefits** were provided to me by Ministerial & Parliamentary Services, Department of Finance during the period 1 April 2016 to 31 March 2017.

I also declare that, to the best of my knowledge, the percentage of those expenses that were business related was:

By signing this form, I acknowledge that:

- I understand that knowingly giving false or misleading information is a serious offence under the Criminal Code Act 1995.
- I have read and understood the Privacy Collection Notice (see below).

Signature:	
Date:	

Privacy Collection Notice — Consistent with the *Privacy Act 1988*, the Department of Finance (Finance) uses the personal information provided in this form to facilitate the administration of work expenses and allowances for Parliamentarians and their employees under the parliamentary work expenses framework. Details of the related expenditure may be tabled in Parliament, published on Finance’s website, or provided to the Special Minister of State, the Independent Parliamentary Expenses Authority, relevant service providers, or publicly, as authorised by law. Further details on the collection, storage and use of personal information provided is available at www.maps.finance.gov.au/privacy.html