



# Pooled or Shared Car Certification to Apply Reporting Exclusion

<b>Options for returning your completed form</b>		<b>Enquiries:</b> Ministerial and Parliamentary Services	
Scan and Email to:	<a href="mailto:m&amp;ps-fbthelpdesk@finance.gov.au">m&amp;ps-fbthelpdesk@finance.gov.au</a>	Email:	<a href="mailto:m&amp;ps-fbthelpdesk@finance.gov.au">m&amp;ps-fbthelpdesk@finance.gov.au</a>
or Post to	M&PS Finance Business Unit Department of Finance One Canberra Avenue FORREST ACT 2603	Phone:	(02) 6215 3542

## Period 1 April 2016 to 31 March 2017

I declare that the vehicle detailed below was a shared or pool car during the FBT year 1 April 2016 to 31 March 2017, as defined below, and should therefore NOT be a reportable fringe benefit. I have attached the appropriate records to substantiate this declaration.

**Definition:**

**"Pooled or Shared" car:** A pooled or shared car is a car that is provided to two or more employees for private use.

For example, if another Senator or Member, or any employee employed under the MOP(S) Act has driven your Private Plated Vehicle (PPV) for **private** purposes, or kept the vehicle at or near their place of residence on one or more occasions during the FBT year commencing 1 April 2015, the provision to you of that PPV will not be a Reportable Fringe Benefit. Similarly, if your PPV was previously allocated to another Senator, Member or MOP(S) Act employee during the FBT year, no Reportable Fringe Benefit arises.

<b>Name:</b>	
<b>Office:</b>	
<b>Registration of Vehicle:</b>	

Note – If you complete this certification and declare that your vehicle is a pooled or shared car, you **do not** need to complete the Declaration of Availability of Private-Plated Vehicle.

*By signing this form, I acknowledge that:*

- I understand that knowingly giving false or misleading information is a serious offence under the Criminal Code Act 1995.
- I have read and understood the Privacy Collection Notice (see below).

<b>Signature:</b>	
<b>Date:</b>	

**Privacy Collection Notice** — Consistent with the *Privacy Act 1988*, the Department of Finance (Finance) uses the personal information provided in this form to facilitate the administration of work expenses and allowances for Parliamentarians and their employees under the parliamentary work expenses framework. Details of the related expenditure may be tabled in Parliament, published on Finance’s website, or provided to the Special Minister of State, the Independent Parliamentary Expenses Authority, relevant service providers, or publicly, as authorised by law. Further details on the collection, storage and use of personal information provided is available at [www.maps.finance.gov.au/privacy.html](http://www.maps.finance.gov.au/privacy.html)